

UNIVERSAL DATA FORM FOR ALL EXPORT VISA APPLICATION

This form has been specially designed to help you to gather all information that is required to obtain all categories of export visa issued by OSS, and also to help you prepare for using OSS's computer system. This single form replaces seven separate documents you are currently required to complete and submit for export visa.

Please complete this two-page form legibly at your office/factory and bring it to the OSS office. There, computers have been set up for you to input the data. The system will guide you through the data input stage and will generate the necessary documents.

Key to the shaded fields

† This data is required only once. If this is your first application under the OSS system, please enter the data here and request OSS officer to update your profile

Export Visa required for (Tick one)	
USA (AGOA)	
Canada	
European Union	
China	
SADC	
Rest of the World (Lesotho)	

Exporter Details	1	Exporter's Manufacturing Enterprise/Small Scale Industry No	
	2	Exporter's TIN	†
	3	Exporter's Custom Rebate registration No	†
	4	Exporter's ID	†
	5	Exporters Customs Code Number	†
Importer details	6	Consignee/Importer Name	
	7	Consignee/Importer's physical address Line1	
	8	Consignee/Importer's physical address Line2	
	9	Consignee/Importer's physical address: City/Region	
	10	Consignee/Importer's physical address:Country	
	11	Importer Phone No	
Invoice details	12	Invoice Number	
	13	Invoice Date (format YYYY.MM.DD)	
	14	Unit Price	
	15	Total Value in Foreign Currency	
	16	Total Value in Foreign Currency in words	
	17	Currency Code	
	18	Rate of exchange	
	19	Total Value in Maloti	
	20	Letter of Credit Number	
Bank	21	Authorised Bank name	
	22	Bank Branch No	
Item details	23	Item Number	
	24	HSCODE	
	25	Short description	
	26	Full Description	
	27	Net Weight (KG)	
	28	Gross Weight (KG)	
	29	Quantity (Number)	
	30	Origin Criterion	
	31	Type of packages	
	32	Number of packages	
	33	FOB value (in Maloti)	
Manufac ture	34	Marks & Numbers	
	35	Container Number	
	36	Producer/Manufacturer's Name	
	37	Producer/Manufacturer's physical address Line1	
	38	Producer/Manufacturer's physical address Line2	

	39	Producer/Manufacturer's physical address: City/Region	
	40	Year of Manufacture	
Transport	41	Mode of transport	
	42	Transportation No (Vehicle/Vessel/Flight)	
	43	Ship/vessel name	
	44	Place of loading	
	45	Date of loading	
	46	Place of discharge (to Port)	
	47	Expected date of shipment	
	48	For transshipment_by	
Declarant	49	Declarant/Agent Name	
	50	Agent/Declarant's address1	
	51	Agent/Declarant's address2	
	52	Agent/Declarant's address3	
	53	Declarant's company name	
	54	Declarant company seal	
	55	Declarant's telephone number	
	56	Declarant's fax number	
	57	Declarant_Ref_Number	
	58	Declarant's date(YYYY.MM.DD)	
	59	Freight Forwarder Company	
Exam	60	PortofExit	
	61	Ex Aircraft/Road/Ship	
Application	62	Electricity_overhead_cost	
	63	Number_of_machine_overlock	
	64	Number_of_employees_in_production process	
	65	Number_of_machine_button_hole	
	66	Number_of_machine_double_needle	
	67	Number_of_machine_flap_pattern_cutter	
	68	Number_of_machine_FOA	
	69	Number_of_Machine_single_needle	
	70	Wage_salary_cost	
	71	Water_overhead_cost	
BOE	72	Nationality_of_transport_at_arrival	
	73	Nationality_of_transport_at_frontier	
	74	Date_of_arrival_of_transport_at arrival	
	75	Date_of_arrival_of_transport_at frontier	
	76	Identity_of_transport_at_arrival	
	77	Identity_of_transport_at_frontier	
	78	Supplementary unit1 (DZN)	
	79	Supplementary unit2 (PCS)	
	80	Declarant/Agent TIN	
	81	BofE No	
	82	Customs FOB place	
	83	COC	
	84	CRO	
	85	Preference group	
	86	Preference_code	
	87	Quota	